

To: National Park Authority, 30 September 2022
From: Stephanie Davies, Democratic Services Manager

Committee Timetable 2023

Decision Required	YES <input checked="" type="checkbox"/> / NO <input type="checkbox"/>	Agenda Item	8
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Recommendation

Approve the committee timetable for 2023

Consultation

Powys County Council Democratic Services

Key Messages

Members are asked to note and approve the attached timetable of meetings (**Appendix One**) for 2023.

Background

The attached timetable for 2023 is made up of the following:

- National Park Authority
- Planning committee
- Finance & Performance committee
- Audit & Risk committee
- Sustainable Development Fund (SDF) committee
- Standards committee
- Chair's committee

Key officers (Finance Manager, planning team and SDF Officers) were consulted during the drafting of this timetable. As a third of our Members are appointed by Powys County Council, a copy of the timetable was sent to them for comment to try and avoid any potential clashes. It should be noted that we did not receive any comments back. We acknowledge that Members may be required to make a choice between attending Authority meetings or other commitments.

While we endeavour to adhere to this timetable once it has been approved, there may be instances where we will need to reschedule meetings or add additional meetings. Members are encouraged to use the calendar feature on Modern.gov to keep track of any changes.

Relation to Authority Priorities

The Authority's priorities and statutory requirements for 2023 were taken into consideration when preparing this timetable and meetings have been allocated throughout the year to allow key documents (such as the Annual Governance Statement) to be approved in a timely manner.

Impact Analysis

Financial – a strategic timetable of meetings ensures the Authority is compliant in its statutory requirements.

Legal - a strategic timetable of meetings ensures the Authority is compliant in its statutory requirements.

Diversity – no known implications.

Human Resources – a forward plan of commitments allows Officers and Members to plan their time accordingly.

Sustainability – no known implications.

Risk

Failure to provide an advance programme of meetings could result in low attendance and non-quorate meetings.

Conclusion and Next Steps

Members are asked to note the attached timetable of meetings for 2023 (**Appendix One**) and approve it for publication.

Appendix One: Committee Timetable 2023
