

## Officers Code of Conduct

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|-------------------------------------|---|
| <b>Name of Committee</b>            | NPA   |
| <b>Date</b>                         | 25 <sup>th</sup> June 2019  |
| <b>Report Author</b>                | Elizabeth Lewis   |
| <b>Job title</b>                    | HR Officer  |
| <b>Contact Details</b>              | 01874620426   |
| <b>Purpose of Report</b>            | To Agree inclusions and amendments to the revised Code of Conduct             |
| <b>Single Integrated Assessment</b> |   |
| <b>List of Enclosures</b>           | <b>Enclosure I Officers Code of Conduct</b>                                   |
| <b>Public Interest Test</b>         |   |
| <b>Recommendation(s)</b>            | <b>Members are asked to agree to the amendments contained in the document</b> |

### **1.1 Introduction or Background**

The existing Officer Code of Conduct is due for review. A review is being undertaken and some amendments have been identified as being necessary to improve clarity and bring the code in line with other Local Authorities Codes of Conduct.

### **1.2 Proposals**

The Revised Code of Conduct is set out in Enclosure I and Members are asked to agree the amendments.

### **1.3 Implications**

It is important to have an up to date officer code of conduct to ensure that Authority staff are clear on their responsibilities and understand the standard of conduct expected of them as officers of the Authority.

#### **I.4 Risk**

If the code of conduct is unclear, not kept up to date with best practice, or is not made available to staff, there is risk that staff will not be adhere to it which can expose the individual and Authority to risk. It may also undermine the Authority's position in relation to any disciplinary matters.

#### **I.5 Conclusion**

The Code has been reviewed and a number of amendments have been identified as being necessary, in line with best practice.

#### **RECOMMENDATION(S):**

**Members are asked to agree to the amendments contained in the document**